

**NATIONAL INSTITUTE OF SCIENCE COMMUNICATION AND
INFORMATION RESOURCES
Dr.K.S.Krishnan Marg, New Delhi-110012
14, Satsang Vihar Marg, New Delhi-110067**

No.AEBAS/NISCAIR/2018

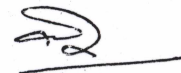
29th November, 2018

OFFICE MEMORANDUM

Shri Suresh Pasi, Section officer (G) and Nodal Officer, Aadhaar Enabled Biometric Attendance System (AEBAS), CSIR-NISCAIR, is due to retire on superannuation on 31.12.2018. Therefore, Director, CSIR-NISCAIR, has been pleased to approve the following:

1. Mrs. Neena Seth, Section Officer (G) will be the Nodal Officer, AEBAS, CSIR-NISCAIR.
2. Shri Anirudh Manwal, Asstt. Section Officer(G) will be the alternate Nodal Officer in the absence of Mrs. Neena Seth, S.O. (G).
3. Shri Pawan Kumar, Technical Assistant will be responsible for the maintenance and operation of the Biometric machines at both the locations of CSIR-NISCAIR. He will report through Nodal Officer, AEBAS to Head, IT Division to ensure smooth operation and functioning of the Biometric machines.

The above orders will commence with immediate effect.



(Veena Jain)
Controller of Administration

29-11-2018

Copy to:

1. Mrs. Neena Seth, Section Officer (G)
2. Shri Suresh Pasi, Section Officer (G)
3. Shri Anirudh Manwal, Asstt. Section Officer (G)
4. Shri Pawan Kumar, Technical Assistant
5. Head , IT Division
6. PS to Director
7. PA to COA
8. Head, IT Division, with the request to host in NISCAIR website.
9. Rajbhasha Unit for translation
10. Office copy