



**CSIR - NATIONAL INSTITUTE OF SCIENCE COMMUNICATION
AND POLICY RESEARCH**

Dr.K.S. Krishnan Marg
New Delhi 110 012

MS/3/4/219/2021-22/01

10.08.2023

OFFICE MEMORANDUM

Sub: Constitution of Technical Committee at CSIR-NIScPR.

The Director, CSIR-NIScPR has been pleased to constitute the following Technical Committee.

- | | |
|---|-------------|
| 1. Dr. Monika Jaggi , Principal Scientist | Chairperson |
| 2. Md. Shakeel Ahmed, Technical Assistant | Member |
| 3. Sh. Narendra Pal , (Electrical Domain), Pri. Tech. Officer | Member |
| 4. Sh. Pawan Kumar (IT Domain), Tech. officer | Member |

The terms of Reference of the above Committee will be as under:

- To consider the survey reports submitted by concerned PIR/DIR holder for getting items written off and decide as to whether stores are unserviceable/surplus/obsolete as the case may be. The recommendation of the committee will be submitted before the Standing disposal Committee (SDC) for further process.
- The committee will inspect the material physically to be kept at the location to be decided solely by the committee.
- Technical Committee will be met bi-monthly or as and when required.

The Tenure of the committee will be from 01.09.2023 for two years i.e 31.08.2025 or till further order. The Tenure of the committee will be curtailed or extended with the approval of the Director.

Hindi Version Follow:

(Kailash Chand Parewa)
Section Officer, S&P

Copy to:

1. Dr. Monika Jaggi , Principal Scientist, Chairperson
2. All members
3. PS to Director
4. Notice Board
5. Head IT- with a request to upload the same on website
6. Hindi Division